

# RECORD OF PROCEEDINGS

Freedom Township Board of Trustees

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3358 FORM NO. 10148

Held April 24, 2024

The Board of Trustees of Freedom Township met on the above date. Trustees, David Bruning, Richard Rahe and Kent Schuerman were present. Also present were Fiscal Officer, Julie Getz, Fire Chief, Duane Martin, Road Superintendent, Robert Rentz and Zoning Consultant, Brooke Hahn.

Chairman, David Bruning called the meeting to order.

*Mr. Bruning moved to approve the minutes of the April 10, 2024 meeting, seconded by Mr. Rahe, all yes, motion carried.*

**Bills and Payroll** were presented. *A motion to accept the bills and payroll was made by Mr. Schuerman, seconded by Mr. Rahe, all yes, motion carried.*

**Receipts** were presented. *A motion to accept the receipts was made by Mr. Rahe, seconded by Mr. Schuerman, all yes, motion carried.*

**FUND REPORTS** – Fund reports were presented and reviewed. The March Bank Reconciliation was approved.

**ZONING** – Brooke Hahn explained that the Zoning Commission will take a break from reviewing the definitions and discuss seasonal housing at a special meeting on April 30, 2024.

**FIRE – Old Business - FIRE STATION ROOF REPLACEMENT** – The Board reviewed the new quote from Damschroder Roofing and compared the original quote by Technique Roofing Services. The Board determined the best option is to accept a bid including a 20-year warranty. *Trustee Schuerman moved that Technique Roofing Systems submitted the lowest and best bid to replace the roof on the fire station and that the township hire Technique Roofing Systems based on their quote of \$47,600.00 including a 20-year warranty. Trustee Bruning seconded the motion,*  
*Roll Call: Kent YES, Dave YES, Rick YES, motion carried.*

**STOVE** – Trustee Rahe has been looking into the situation with the current stove at the station. In order to replace the stove with one that is like the current stove, the cost would be approximately \$14,000.00 to \$16,000.00. It would also need 240 volts electric but the station has 208 volts. He spoke to Wichman Company and they would be willing to come out to the station and service the current stove for \$350.00. The Board approved the repair.

**MEDICARE REVALIDATION** – Julie reported that the revalidation paperwork was submitted by the original deadline. However, a letter indicating corrections were required. Julie and Duane will work on the corrections and submit them by the April 30<sup>th</sup> deadline.

**New Business - SHIRTS** – Chief Martin presented a request to purchase two new PFFD employee shirts for Jim Price and two new PFFD employee shirts for Daniel Dewyre. *Trustee Rahe moved to purchase the requested shirts from Ortinau Art. Trustee Schuerman seconded the motion, all yes, motion carried.*

**ROADS – Old Business – ROADWORK FOR 2024** – Julie reported that there is no update on the progress of the bid package. Shane Johnson will get back to her with more information.

**TRACTOR LOADER** – Trustee Schuerman reported that he is still waiting to hear back from Ag Pro about the plan for replacing the bucket and adding wheel weights to the tractor.

**MAINTENANCE BUILDING FLOOR DRAIN** – Trustee Schuerman reported that he is still waiting to hear back from Rudolph Libbe, Inc. regarding their plan for fixing the drainage issue. Also, Dalton Landers is aware of the problem with the back wall of the file room.

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**RIGHT-OF-WAY EXCAVATION PERMIT (ROAD BORE PERMIT)** – Julie presented the new permit along with the General Conditions, a Resolution allowing the permit to be used by the township, and a copy of the ORC allowing the township to use the permit. *Trustee Rahe moved to approve the Right-of-Way Excavation Permit as presented along with the attachments as presented. Trustee Schuerman seconded the motion, Roll Call: Kent YES, Dave YES, Rick YES, motion carried.*

**GENERAL OLD BUSINESS – EASEMENT FOR WATERLINE** – Chief Martin asked the Board if the township intends to grant an easement across the property located at 525 E. Front Street, north to Countyline Co-op. Trustee Rahe said that no one from the Village of Pemberville or Countyline Co-op has come to a meeting to request the easement or communicated with the township as to what they need. He reminded the Board that the attorney for the township that we cannot provide an easement on township property for private use, only public use. The Board discussed options for a proposed easement and the size of the line for fire purposes.

**WATER/BRIDGE STREET PROPERTY** – Trustee Schuerman reported that he spoke to Attorney, Joyce Nowak, about the survey for the property. She does not believe that a survey is necessary to transfer the property from the Village to the Township. Kent wants to hire a surveyor now since it will likely not get on the schedule very soon. We can cancel if the survey is not required. He will look into finding a surveyor.

**OHIO PLAN INSURANCE RENEWAL** – Ms. Getz presented the policy renewal information from Laurie Manning. After review by the Board, *Trustee Schuerman moved to accept the insurance coverage and premium of \$24,061.00 and renew the township's liability insurance with Hylant/Ohio Plan as presented. Trustee Rahe seconded the motion, Roll Call: Kent YES, Dave YES, Rick YES, motion carried.*

**SALT BUILDING** – No report.

**GENERAL NEW BUSINESS – EMA AGREEMENT** – Ms. Getz presented the 2024-2025 EMS Agreement for approval. The Board approved and signed the agreement.

**9-1-1 COMMITTEE RESOLUTION** – Julie reported that she received an email from WCTA President, Isaac Bailey, saying that they need to form a **County 9-1-1 program review committee**. Under section 128.06(A)(4) "A member of a board of township trustees selected by the majority of boards of township trustees in the county pursuant to resolutions they adopt;" The majority of the townships need to appoint one township representative (1 Trustee) to sit on this board, to represent all Townships. Doug Kale of Liberty Township has agreed to serve in this role. Therefore, Julie presented a resolution electing Doug Kale to sit on the 9-1-1- program review committee to represent the townships in Wood County. The Board approved and signed the resolution.

**JASON SISCO EMAIL** – Ms. Getz presented an email from Wood County Engineer, Jason Sisco. Question 1: He asked if the Township is willing to mow the Right-of-Way of the County Roads in the township. Answer 1: The Board said Freedom Township is willing to mow the County Roads located within the Township; Question 2: Does the Township want a digital copy of the new township roads map. Answer 2: yes; Comment: The County will be doing ditch bank slide repairs at the Township's cost.

**STORM SEWER** – Julie presented an invoice from the Village of Pemberville for half of the cost of the upgrades of the storm sewer in the amount of \$17,000.00. Julie reported that she was told by Melody at the Village that Trustee Rahe agreed to pay half at one of their meetings.

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Trustee Rahe denied agreeing to the charge and stated that he cannot agree to anything without the approval of two thirds of the board. Trustee Schuerman asked if the other businesses and residents are also contributing to the cost of the upgrade. Trustee Rahe commented that the township's retention pond actually slows the flow of the water. The Board did not approve the payment of the invoice.

There being no further business coming before the board, Trustee Bruning adjourned the meeting until Wednesday, May 8, 2024 at 8:00 A.M.

  
David Bruning, Chairman

  
Fiscal Officer

  
Richard Rahe, Vice Chairman

  
Kent Schuerman, Trustee